

## Health and Safety Policy – Guidance to Learners

### Policy

OWNIT Academy are absolutely committed to ensuring the health, safety and welfare of all of our customers, employees, sub-contractors, suppliers and stakeholders. It is therefore our policy to adopt all reasonably practicable measures, such as:

- to secure the health, safety and welfare of all employees at places of work under our control, and elsewhere while performing their duties
- to protect students and other persons who are lawfully on our premises against risk to their health or safety which might arise out of activities in those places
- to maintain safe plant, machinery and equipment and a safe and healthy place of work
- to commit to continuous improvement in the management of health and safety

In the implementation of our Health and Safety Policy, we are also firmly committed to ensuring that all employees, customers, sub-contractors, suppliers and stakeholders are aware of their individual responsibility to exercise due care and consideration in relation to themselves and those who are working with them.

To this end individuals are instructed to:

- familiarise themselves with our Health and Safety Policy and any associated safety requirements
- take reasonable care to ensure that all procedures used are safely carried out, and seek expert advice in any case of doubt
- warn of any special or newly identified hazards in existing procedures or risks in new procedures about to be introduced
- report accidents or incidents promptly
- familiarise themselves with fire and emergency drills (including the location of emergency exits and telephones) and escape routes

### Contact us

If you have any queries about the contents of this policy, please contact David Francis via [David@ownitacademy.co.uk](mailto:David@ownitacademy.co.uk)